

Promotion Advisory Committee
Approval Form
Term Appointments
(e.g. Lecturer & Professional Practice Ranks)

Date _____

Due in College Dean's Office, signed by all parties, during the fall semester of the faculty member's initial appointment. Be certain to allow enough lead time for all approvals and signatures to be secured by the deadline.

Promotion Advisory Committee for: _____

Promotion Advisory Committee Members

The committee shall consist of at least five faculty members who have higher rank than does the candidate for promotion, a majority of whom are tenured, at least one of whom is a faculty member with a term appointment of higher rank than the candidate, and at least one member shall be chosen from outside of the academic unit. (Policy 405.11.2)

- Have been contacted and have agreed to serve (They need not sign this form.)
- Are of higher rank than the candidate
- Are from the candidate's department or related fields as available

1. _____ Chair
2. _____
3. _____
4. _____
5. _____

I recommend the committee as outlined above. All have been contacted and have agreed to serve.

Department Head Signature

Date

I approve the committee as outlined above.

Dean's Signature

Date

Note: This form needs to be signed and resubmitted whenever any changes are made to the committee.