

UtahStateUniversity

Date _____

Due in College Dean's Office no later than October 15 of the fall semester in which the candidate is first on campus. This form needs to be signed and resubmitted whenever any permanent changes are made to the committee. When temporary substitutions are made in years that a committee member is on leave or sabbatical, please notify the dean's office for their records and document the change in the annual committee letter.

Tenure & Promotion Advisory Committee for _____

Promotion Advisory Committee Members (4 from department; 1 outside member)

- Have been contacted and have agreed to serve (They need not sign this form.)
- Are associate or full professors with tenure
- Are from the candidate's department or related fields as available

1. _____ Chair
2. _____
3. _____
4. _____
5. _____

I recommend the committee as outlined above. All have been contacted and have agreed to serve.

Department Head Signature

Date

I approve the committee as outline above.

Dean's Signature

Date